


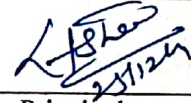
Anjuman Islam Janjira's
Anjuman Islam Degree College of Science Murud, Janjira
Murud-Janjira Raigad-402401
Internal Quality Assurance Cell (IQAC)- 2023-24

Minutes of Meeting

Committee meeting is held in Chairpersonship of principal Dr. Sajid F. Shaikh, and which was held at 02.30 pm on 24/01/2024 as per programmed scheduled.

Following agenda were discussed the following points and accepted.

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting
01.	Conformation of last meeting (23 rd meeting) minutes.	Dr. Amanulla Khan	The minutes of the 23 rd meeting were confirmed by unanimous consent.
02.	IIQA Status.	Dr. Amanulla Khan	Sir discussed about the status of IIQA, it has been filed already and minor query is received which is fulfilled and submitted.
03.	Millstone of SSR.	Dr. Swati S Kharade	Raise to fixed Millstone and distributions of criteria head as per SSR
04.	Innovative practices	Dr. Sajid F. Shaikh	Sir has given the emphasis on the innovative practice work for each department and college extensions activates.
05.	Committee working status.	Assi. Prof. Shoyeab M. Khan	Discussed the important internal college committees works their reports and SOP for each committee.
06.	NAAC: Criteria wise work update	Dr. Amanulla Khan	Discussed the important NAAC criteria committees on the level of IIQA work
07	Spot Point: Research Conference	Dr. Sajid F. Shaikh	Sir has raised the spot issue for this year international conference on multidisciplinary approach
08	Spot Point: ELC club and its update on website	Assi. Prof. Shoyeab M. Khan	Sir has raised the spot issue with permission of chair for ELC and its update on website.

 IQAC-Coordinator	 Principal
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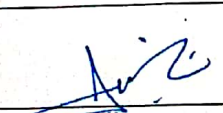
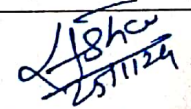


I/C PRINCIPAL
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Action Taken Report (ATR)
Meeting No: 24th Meeting Date: 24/01/2024 ATR date: 25/01/2024

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting	Action Taken
01.	Conformation of last meeting (23 rd meeting) minutes.	Dr. Amanulla Khan	The minutes of the 23 rd meeting were confirmed by unanimous consent.	The confirmed minutes were documented and will be made available for reference.
02.	IIQA Status.	Dr. Amanulla Khan	Sir discussed about the status of IIQA, it has been filed already and minor query is received which is fulfilled and submitted.	IIQA is successfully submitted and accepted on 24 th Jan 2024.
03.	Millstone of SSR.	Dr. Swati S Kharade	Raise to fixed Millstone and distributions of criteria head as per SSR	Guidelines were given and tentative plain were discussed for final SSR competition till end of Feb.
04.	Innovative practices	Dr. Sajid F. Shaikh	Sir has given the emphasis on the innovative practice work for each department and college extensions activates.	Respective department and head were informed to make reports on innovative activities.
05.	Committee working status.	Assi. Prof. Shoyeab M. Khan	Discussed the important internal college committees works their reports and SOP for each committee.	Feedback and status were taken and informed to all committee in charge to complete their due works if any.
06.	NAAC: Criteria wise work update	Dr. Amanulla Khan	Discussed the important NAAC criteria committees on the level of IIQA work	Reviewed SSR work and update website for NAAC work with new tabs like SSR, IIQA, etc.
07.	Spot Point: Research Conference	Dr. Sajid F. Shaikh	Sir has raised the spot issue for this year international conference on multidisciplinary approach	International conference meeting will be conduct for committee's framework and its tentative schedule in end of Jan month.
08.	Spot Point: ELC club and its update on website	Assi. Prof. Shoyeab M. Khan	Sir has raised the spot issue with permission of chair for ELC and its update on website.	Report has been prepared and updated on college website.

	
IQAC-Coordinator	Principal



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